

TANTE MARIE

50 YEARS TRAINING THE WORLD'S TOP CHEFS

CORDON BLEU DIPLOMA ENROLMENT FORM

*Please complete in block capitals and return to the School Secretary enclosing a **non-refundable** deposit of £1,500.00 made payable to: Tante Marie Ltd.*

Surname: _____ First Name(s): _____ Miss / Mr / Mrs / Ms

Home Address: _____

Telephone No: _____

Mobile No: _____

E-mail: _____

Present Address & Telephone No (*if different from above*): _____

If you are under 18, Name and Contact Details of Parent or Guardian in the UK: _____

Date of Birth: _____

Nationality: _____

Name and Address of Secondary School, College or University (*if under 25*): _____

Is Local Accommodation Required? Yes No

Source of Introduction (*friend/relative, website, agency, careers library, magazine article etc.*): _____

Details of Disabilities or Illnesses: _____

Proposed Date of Entry: _____

I have read and accept the terms and conditions as set out below

Signature of Applicant: _____

Date: _____

Signature of Parent or Guardian (*if under 18*): _____

Date: _____

Terms and Conditions of Acceptance by Tante Marie School of Cookery Limited ("Tante Marie")

1. **The deposit is non-refundable.** It may, however, at the discretion of Tante Marie, be transferred to another Tante Marie course provided such a course commences within 12 months of the transfer.
2. Subject to paragraph 3 below students become liable for the full course fee upon enrolment. Students ordinarily resident in the United Kingdom will be invoiced by Tante Marie in equal termly installments payable no later than 4 weeks in advance of the date of commencement of the relevant term or payable immediately if the relevant term commences within 4 weeks of the enrolment. Overseas students are required to make payment of the entire course fee no later than 4 weeks before the date of commencement of the course or immediately upon enrolment within 4 weeks of the course commencing. In the event of fees not being received as required above, Tante Marie, reserves the right to withdraw the place offered and exclude the student from any term in respect of which fees have not been received.
3. Cancellation of any course must be notified in writing and received by Tante Marie not later than six weeks before the commencement of the relevant course. Any fees which may have been paid in advance will be refunded to the person who made payment . excluding the deposit. No refund of course fees or deposit will be made in respect of cancellation within six weeks of the commencement of a course. If a student withdraws from a course for any reason whatsoever, or is dismissed or suspended (see paragraph 6 below), after it has commenced the student will remain liable for the full fee for the course and will at that time be invoiced by Tante Marie for any balance of the course fee, such balance being payable within 28 days of the date of the invoice. (Students are strongly recommended to take out insurance covering withdrawal or absence from courses, details of which are available from Tante Marie.)
4. Tante Marie may increase fees at any time. If an enrolment has been made, a written notice of increase will be sent; and the prospective student will be entitled to withdraw from the course and have any deposit or advance payment refunded, provided a written notice is received by Tante Marie no later than 28 days from date of notification of the increase.
5. Students are required to comply with all regulations issued by Tante Marie from time to time.
6. Tante Marie reserves the right to dismiss or suspend any student deemed for any reason by the Principal of Tante Marie to be unsuitable.
7. Students are expected to be punctual and attend all classes regularly. Failure to do so, without suitable reasons, may render the student ineligible for examination.
8. Tante Marie does not accept responsibility for accidents, loss or damage to property whether as a result of negligence or otherwise on the part of Tante Marie, its agents, employees or students.
9. All learner complaints are taken first to the Director of Studies, and then to the Principal, who deals with them at her discretion.